

JOB POSTING - INTERNAL

ELDERS SUPPORT WORKER (ESW)

Reporting to the Social Development Manager (or her designate), the *Elders Support Worker (ESA)* supports and advances the interests of the community's Elders. He or she supports Elders by checking in with them and helping with various light-duty (non-medical) tasks.

DUTIES / RESPONSIBILITIES

- Conducts regular check-ins with Elders to ascertain what help/assistance is needed
- Visits and socializes with Elders
- Helps/assists with phone calls & technical support
- May involve some advocacy (ie help with CPP or Indigenous Services Canada issues)
- Runs errands (ie groceries & prescriptions)
- Schedules appointments
- Facilitates Bingo (and other games) aimed to enhance social interaction
- Prioritizes tasks based on need and urgency
- Maintains a written log of services/help performed
- Practices social distancing requirements and other safe practices
- Adheres to the Band's policies (ie personnel policy, Covid-19 Safety Plan)
- Strictly adheres to all WorkSafe practices/regulations & Covid-19 protocols
- Other duties as assigned by the Social Development Manager (or her Designate)

REQUIREMENTS

- **Post-secondary education in elder care (or similar field) a definite asset**
- **Experience supporting / advocating for elders is a definite asset**
- Able to communicate clearly and respectfully
- Must be able to show compassion and patience
- Willingness to work with other stakeholders in a professional, supportive manner (ie Band Staff)
- Knowledge of the Kwakiutl traditions, practices & culture
- Team-player with a desire to help others
- Very organized, flexible & willing to pitch-in where help is needed
- Successful vulnerable criminal record check is mandatory

Term: Full-time, 4-Month Term Position

Compensation: TBD

Competition Closes: Open until filled – position to start as soon as possible



E-mail cover letter and resume citing **Elders Support Worker** in the subject heading of your e-mail:

Dwayne Worthing, Director of Human Resources
Kwakiutl Band Council
99 Tsakis Way, Box 1440 Port Hardy, BC, V0N 2P0
hr@kwakiutl.bc.ca