



KWAKIUTL BAND COUNCIL

99 TSAKIS WAY, FORT RUPERT RESERVE
P.O. BOX 1440, PORT HARDY B.C. V0N 2P0
TEL: (250) 949-6012 FAX: (250) 949-6066
EMAIL: reception@kwakiutl.bc.ca

EMPLOYMENT POSTING

Position: Band Manager

Kwakiutl Indian Band, a progressive and transformative Nation, located on the beautiful North end of Vancouver Island (Port Hardy), is seeking an individual to fulfill the duties of Band Manager. Under the direction of Chief and Council, the Band Manager is responsible for the senior administration; financial management practices; excellent interpersonal and communication skills; an ability to supervise and direct staff; and a knowledge and appreciation of Kwakiutl History, Culture, Traditions, and Douglas Treat. There is also high expectation that the successful candidate will work with creativity and dexterity in the articulation, development, implementation, and sustainability of quality Kwakiutl government programs and services. It is paramount that all positions within Kwakiutl Indian Band strive to communicate and serve the Kwakiutl people in a manner that respects, enhances and promotes the cultural identity and wellbeing of the individual and community. This position will strive for cultural well-being by:

- Gaining cultural awareness and understanding of the Kwakiutl people, lands and waters
- Understanding and complying with any Kwakiutl Policies or position statements on cultural safety or well-being and ensuring it is reflected in individual training/professional development plans
- Safeguarding Kwakiutl Aboriginal Title and Rights, and Kwakiutl Douglas Treaty Rights
- Ensuring that plans, policies and activities undertaken promote the holistic well-being of the Kwakiutl in a way that incorporates and promotes Kwakiutl culture and traditions
- Overall, assisting in the articulation and establishment of cultural influence expectations in programs planning and day to day operations

The detailed job description is available upon request. Candidates must have a requisite education and experience relating to Public Administration, Band Administration, Management, or a related discipline.

Preference may be given to qualified applicants who are of Aboriginal ancestry, and to applicants with three or more years of progressive Band Management experience.

Only those selected for an interview will be contacted.

**Applicants must apply with a cover letter (including salary expectation)
and resume, no later than 4pm on January 23rd, 2019
via email to: manager@kwakiutl.bc.ca, or fax 250-949-6066.**